

APOLOGIES Committee Services
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CHIEF EXECUTIVE'S OFFICE
CHIEF EXECUTIVE
Fiona Marshall

PLEASE NOTE MEETING DAY

18 April 2017

Dear Councillor

You are summoned to attend the meeting of the;

FINANCE AND CORPORATE SERVICES COMMITTEE

on **WEDNESDAY 26 APRIL 2017** at **7.30 pm**.

in the Council Chamber. Maldon District Council Offices, Princes Road, Maldon.

A copy of the agenda is attached.

Yours faithfully

A handwritten signature in black ink, appearing to read 'Fiona Marshall', enclosed within a hand-drawn oval.

Chief Executive

COMMITTEE MEMBERSHIP

CHAIRMAN

Councillor D M Sismey

VICE-CHAIRMAN

Councillor I E Dobson

COUNCILLORS

Mrs B F Acevedo
J P F Archer
Mrs H E Elliott
A S Fluker
B E Harker
M R Pearlman
Rev. A E J Shrimpton

Ex-officio non-voting Members:

Councillors B S Beale MBE,
M F L Durham and
Miss M R Lewis

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AGENDA
FINANCE AND CORPORATE SERVICES COMMITTEE
WEDNESDAY 26 APRIL 2017

1. Chairman's notices (please see overleaf)

2. Apologies for Absence

3. **Minutes of the last meeting** (Pages 5 - 16)

To confirm the Minutes of the meeting of the Finance and Corporate Services Committee held on 7 March 2017 (copy enclosed).

4. **Disclosure of Interest**

To disclose the existence and nature of any Disclosable Pecuniary Interests, other Pecuniary Interests or Non-Pecuniary Interests relating to items of business on the agenda having regard to paragraphs 6-8 inclusive of the Code of Conduct for Members.

(Members are reminded that they are also required to disclose any such interests as soon as they become aware should the need arise throughout the meeting).

5. **Public Participation**

To receive the views of members of the public on items of business to be considered by the Committee (please see below):

1. A period of ten minutes will be set aside.
2. An individual may speak for no more than two minutes and will not be allowed to distribute or display papers, plans, photographs or other materials.
3. Anyone wishing to speak must notify the Committee Clerk between 7.00pm and 7.20pm prior to the start of the meeting.

6. **Chairman's Good News Announcements**

7. **Corporate Health and Safety** (Pages 17 - 24)

To consider the report of the Director of Resources, (copy enclosed).

8. **Corporate Communications Protocol** (Pages 25 - 42)

To consider the report of the Director of Resources, (copy enclosed).

9. **Supplementary Estimate and Virements: 8 February and 21 March 2017** (Pages 43 - 46)

To receive and note the report of the Director of Resources, (copy enclosed).

10. **Permit for School Parents Parking** (Pages 47 - 50)

To consider the report of the Director of Customers and Community, (copy enclosed).

11. Any other items of business that the Chairman of the Committee decides are urgent

12. **Exclusion of the Public and Press**

To resolve that under Section 100A (4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Paragraphs 1 and 3 of Part 1 of Schedule 12A to the Act, and that this satisfies the public interest test.

13. **Waterfront Leases, Maldon** (Pages 51 - 56)

To consider the report of the Director of Customers and Community, (copy enclosed).

14. **Millfields Caravan Park, Burnham-on-Crouch** (Pages 57 - 60)

To consider the report of the Director of Customers and Community, (copy enclosed).

NOTICES

Sound Recording of Meeting

Please note that the Council will be recording any part of this meeting held in open session for subsequent publication on the Council's website. At the start of the meeting an announcement will be made about the sound recording. Members of the public attending the meeting with a view to speaking are deemed to be giving permission to be included in the recording.

Fire

In event of a fire, a siren will sound. Please use the fire exits marked with the green running man. The fire assembly point is outside the main entrance to the Council Offices. Please gather there and await further instruction.

Health and Safety

Please be advised of the different levels of flooring within the Council Chamber. There are steps behind the main horseshoe as well as to the side of the room.

Closed-Circuit Television (CCTV)

This meeting is being recorded and monitored by CCTV.